

**San Dieguito Union High School District  
PERSONNEL COMMISSION**

**Regular Meeting Agenda**

3:30 P.M., June 14, 2022

*Virtual Meeting*

**PUBLIC COMMENTS**

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the commission on any item of interest to the public, before or during the commission's consideration of the item.

If you wish to speak regarding an item on the agenda, we request that you email the Director of Classified Personnel at [susan.dixon@sduhsd.net](mailto:susan.dixon@sduhsd.net) by 3:00pm the day of the meeting or, if the meeting is being conducted in-person, you may complete a speaker slip located at the entrance to the meeting room prior to the start of the meeting. We request that you include your name, organization you represent (if applicable) and the nature of your comment including whether it is related to a specific item number on the agenda or a non-agenda item. If your comment is related to an item on the agenda, it will be heard at the time of the item. All non-agenda items will be heard during the public comments portion of the meeting. In accordance with Government Code §54954.2(3), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the commission itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

Complaints or charges against an employee are not permitted in an open meeting of the Personnel Commission. Instead, such matters should be provided in writing to the Commission through the Classified Personnel Office.

**AGENDA POSTING REQUIREMENTS**

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

**PUBLIC INSPECTION OF DOCUMENTS**

A copy of this agenda with all the supporting documents is available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net). In addition, a copy of the Personnel Commission Rules and Regulations may also be found on the district website. If you are unable to access the agenda packet on the website, please email [susan.dixon@sduhsd.net](mailto:susan.dixon@sduhsd.net) to receive a copy.

**RECORDING OF PERSONNEL COMMISSION MEETINGS**

All meetings of the Personnel Commission are audio and/or video recorded for record keeping purposes. Individuals may request the audio recording by emailing the director at [susan.dixon@sduhsd.net](mailto:susan.dixon@sduhsd.net) after the conclusion of the meeting. Recordings will be kept on file for 90 days following the date of the meeting.

**CELL PHONES/ELECTRONIC DEVICES**

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room. When meetings are conducted virtually, please mute your computer audio until you have been called to speak.

**REQUESTS FOR DISABILITY-RELATED MODIFICATIONS OR ACCOMODATIONS**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491 x5543. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

**San Dieguito Union High School District  
PERSONNEL COMMISSION**

**Regular Meeting Agenda**

3:30 P.M., June 14, 2022

Virtual Meeting

**REGULAR MEETING/OPEN SESSION**

1. Call to Order ..... Commission Chair

2. Pledge of Allegiance

3. Approval of the Agenda for the June 14, 2022, Personnel Commission Regular Meeting.

*Public Comments, if any*

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the agenda for the June 14, 2022, Personnel Commission Regular Meeting.

4. Approval of the Minutes for the May 24, 2022, Personnel Commission Special Meeting.

*Public Comments, if any*

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the May 24, 2022, Personnel Commission Special Meeting.

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

A. California School Employees Association

B. San Dieguito Union High School District

C. Public

**ACTION ITEMS (See Supplements)**

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

*Public comments, if any*

A. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR 34,

- Open/Promotional-Dual Certification, updated 05/09/22, individual eligibility valid for six months.
- B. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR 34, Open/Promotional-Dual Certification, updated 5/23/22, individual eligibility valid for six months.
- C. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education - Behavior Intervention, SR 36, Open/Promotional, updated 05/23/22, individual eligibility valid for six months.
- D. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education – Behavior Intervention, SR 36, Open/Promotional, updated 05/25/22, individual eligibility valid for six months.
- E. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Custodian, SR 32, Open/Promotional-Dual Certification, updated 05/26/22, individual eligibility valid for six months.
- F. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve an Eligibility List for Secretary, SR 36, Open/Promotional-Dual Certification, effective 06/01/22, eligibility valid for six months.
- G. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR 34, Open/Promotional-Dual Certification, updated 06/01/22, individual eligibility valid for six months.
- H. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Instructional Assistant – Bilingual, SR 31, Open/Promotional-Dual Certification, updated 06/02/22, individual eligibility valid for six months.
- I. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve a Continuous Filing Eligibility List for Student Health Care Specialist, SR 40, Open/Promotional-Dual Certification, updated 06/06/22, individual eligibility valid for six months.
- J. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve an Eligibility List for Administrative Assistant IV, SR 44, Open/Promotional-Dual Certification, effective 06/06/22, eligibility valid for six months.
- K. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve an updated Merged Eligibility List for Administrative Assistant II, SR 40, Open/Promotional, updated 06/14/22, eligibility valid until 10/12/22.
7. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED  
*Public comments, if any*
- A. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to establish a six-month Eligibility List for Vehicle & Equipment Service Worker, SR 41, Open/Promotional-Dual Certification.
- B. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to establish a six-month Eligibility List for School Plant Supervisor-Small School/Auxiliary Sites, SR 39, Promotional Only.

- C. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to establish a six-month Eligibility List for Skilled Maintenance Worker, SR 49, Open/Promotional-Dual Certification.
- D. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to establish a six-month Eligibility List for Receptionist, SR 32, Open/Promotional-Dual Certification.

#### 8. ASSEMBLY BILL 361

*Public comments, if any*

AB 361 provides an option to potentially extend the ability to conduct virtual public meetings. The bill specifies that if a legislative body would like to meet remotely, it must determine, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. The extension is in effect until January 1, 2024. If a legislative body votes to continue virtual meetings, it can only do so as long as the state of emergency remains active or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body is required to place an item on their agenda each month to vote to continue holding meetings virtually.

- A. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to hold the July 12, 2022, Regular Personnel Commission meeting and any other meetings scheduled in the next 30 days, virtually.

### **DISCUSSION/INFORMATION ITEMS (See Supplements)**

#### 9. STAFF COMMENTS ON PERSONNEL ACTIVITIES

*Public Comments, if any*

- A. Vacancy Report
- B. Personnel List Report
- C. Other

#### 10. CORRESPONDENCE

*Public Comments, if any*

#### 11. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, July 12, 2022, at 3:30 P.M. Please note, this meeting may be held virtually.

#### 12. ADJOURNMENT

**San Dieguito Union High School District  
PERSONNEL COMMISSION**

**Special Meeting Minutes**

3:30 PM, May 24, 2022  
Virtual Meeting

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**REGULAR MEETING/OPEN SESSION**

1. CALL TO ORDER

The meeting was called to order at 3:34 p.m. by Commission Chair JOHN BAIRD. Commissioner Baird informed the other commissioners that he was expected more attendees so it was agreed to take agenda items out of order (e.g. hold Item 5).

2. PLEDGE OF ALLEGIANCE

Commissioner Baird led the pledge of allegiance.

Personnel Commissioners in Attendance

John Baird  
Jeff Charles  
Justin Cunningham

Personnel Commission Staff in Attendance

Susan Dixon, Director  
Barbara Bass, Human Resources Analyst  
Jennifer Laity, Human Resources Technician

3. APPROVAL OF THE AGENDA FOR THE May 24, 2022, PERSONNEL COMMISSION SPECIAL MEETING.

*Public Comments-None*

It was moved by JUSTIN CUNNINGHAM, seconded by JEFF CHARLES, to approve the agenda for the May 24, 2022, Personnel Commission Special Meeting.

John Baird-Aye  
Jeff Charles-Aye  
Justin Cunningham-Aye  
*Passed with three Ayes*

4. APPROVAL OF THE MINUTES OF THE May 10, 2022, PERSONNEL COMMISSION REGULAR MEETING.

*Public Comments-None*

It was moved by JEFF CHARLES, seconded by JUSTIN CUNNINGHAM, to approve the minutes of the May 10, 2022, Personnel Commission Regular Meeting.

John Baird-Aye  
Jeff Charles-Aye  
Justin Cunningham-Aye  
*Passed with three Ayes*

**ACTION ITEMS-(See Supplements)**

## 5. CLASSIFICATION REVIEW

*Public Comments- See below.*

### A. Administrative Assistant II – Special Education

This item was presented at the May 10, 2022, Personnel Commission meeting.

The commission requested that the item be brought to the Classification Advisory Committee for their consideration prior to the commission taking action and that the item be brought back to the commission at today's meeting.

It was moved by JEFF CHARLES, seconded by JUSTIN CUNNINGHAM, to classify a vacant position in the Special Education Department as Information Systems Support Technician (R44).

John Baird-Abstain

Jeff Charles-Aye

Justin Cunningham-Aye

*Passed with two Ayes*

*The commissioners discussed this item at length. Commissioner Baird called on Wayne Baldwin, Donna Crosby, Marisa Thompson, Carmen Blum, Dr. Olga West, and Tina Peterson during the course of the discussion. The discussion included potential variations of the motion as there were different opinions as to what action should be taken and the appropriate wording. The discussion ended with agreement that Director Dixon would conduct a classification review with Ms. Crosby to determine whether there has been a gradual accretion of duties.*

## 6. ASSEMBLY BILL 361/SPECIAL MEETING DATE SCHEDULED

*Public Comments - None*

AB 361 provides an option to potentially extend the ability to conduct virtual public meetings. The bill specifies that if a legislative body would like to meet remotely, it must determine, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. The extension is in effect until January 1, 2024. If a legislative body votes to continue virtual meetings, it can only do so as long as the state of emergency remains active or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body is required to place an item on their agenda each month to vote to continue holding meetings virtually.

A. It was moved by JUSTIN CUNNINGHAM, seconded by JEFF CHARLES, to hold the June 14, 2022, Regular Personnel Commission meeting and any other meetings scheduled in the next 30 days, virtually.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

*Passed with three Ayes*

## **DISCUSSION/INFORMATION ITEMS (See Supplements)**

### 7. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, June 14, 2022, at 3:30 P.M. Please note, this meeting will be held virtually.

### 8. ADJOURNMENT – 5:27 P.M.

San Dieguito Union High School District  
 Personnel Commission  
**Instructional Assistant Special Education - Non-Severe**  
 Eligibility List - Continuous Filing  
 Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.  
 Scores are merged each time the exam is administered.

Updated On: 5/9/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
6520782	1	7/5/2022
325245	2	11/9/2022
6802033	3	11/6/2022
6781984	4	10/25/2022
6691334	5	7/31/2022

S. Dixon



San Dieguito Union High School District  
Personnel Commission  
**Instructional Assistant Special Education - Non-Severe**  
Eligibility List - Continuous Filing  
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.

Scores are merged each time the exam is administered.

Updated On: 5/23/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
6520782	1	7/5/2022
325245	2	11/9/2022
6802033	3	11/6/2022
6781984	4	10/25/2022
6691334	5	7/31/2022
6745396	6	11/23/2022

S. Dixon

San Dieguito Union High School District  
 Personnel Commission  
**Instructional Assistant Special Education - Behavior Intervention**  
 Eligibility List - Continuous Filing  
 Open/Promo

Please note: Individual eligibility is valid for 6 months.  
 Scores are merged each time the exam is administered.

Updated: 5/23/2022

Open	<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
	6522334	1	11/23/2022
	6781984	2	10/25/2022
	1845383	3	6/21/2022
	3495311	4	8/23/2022
	6745396	5	11/23/2022

S. Dixon

San Dieguito Union High School District  
 Personnel Commission  
**Instructional Assistant Special Education - Behavior Intervention**  
 Eligibility List - Continuous Filing  
 Open/Promo

Please note: Individual eligibility is valid for 6 months.  
 Scores are merged each time the exam is administered.

Updated: 5/25/2022

	<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
Open	6829712	1	11/25/2022
	6522334	2	11/23/2022
	6781984	3	10/25/2022
	1845383	4	6/21/2022
	3495311	5	8/23/2022
	6745396	6	11/23/2022

S. Dixon

San Dieguito Union High School District  
 Personnel Commission  
**Custodian**

Continuous Filing Eligibility List  
 Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.  
 Scores are merged each time the exam is administered.

Updated: 5/26/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
6823398	1	11/26/2022
3000647	2	10/27/2022
6513762	3	10/27/2022
2637049	4	9/3/2022
6468823	5	11/26/2022
3626044	6	8/23/2022

S. Dixon

San Dieguito Union High School District  
Personnel Commission  
**Secretary**  
Eligibility List  
Open/Promo-Dual Certification

Effective Date: 6/1/2022

Expiration Date: 12/1/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Exp Date</i>	<i>Source</i>
3264849	1	12/1/2022	Promo
6464373	2	12/1/2022	Promo
3241896	3	12/1/2022	Open
6824487	3	12/1/2022	Open
3860414	4	12/1/2022	Open
1003412	5	12/1/2022	Open

S. Dixon

San Dieguito Union High School District  
 Personnel Commission  
**Instructional Assistant Special Education - Non-Severe**  
 Eligibility List - Continuous Filing  
 Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.  
 Scores are merged each time the exam is administered.

Updated: 6/1/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
6520782	1	7/5/2022
325245	2	11/9/2022
6802033	3	11/6/2022
6615783	4	9/10/2022
6522334	5	12/1/2022
6781984	6	11/23/2022
6691334	7	10/25/2022
6745396	8	7/31/2022
6571602	9	11/23/2022

S. Dixon

San Dieguito Union High School District  
Personnel Commission  
**Instructional Assistant - Bilingual** Continuous  
Filing Eligibility List  
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.  
Scores are merged each time the exam is administered.

Updated: 6/2/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration</i>
3005769	1	12/2/2022
6520782	2	7/18/2022

S. Dixon

San Dieguito Union High School District  
Personnel Commission  
**Student Health Care Specialist**  
Eligibility List - Continuous Filing  
Open/Promotional-Dual Certification

Please note: Individual eligibility is valid for 6 months. Scores are merged each time the exam is administered.

Updated: 6/6/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Expires</i>	<i>Source</i>
2927137	1	6/15/2022	Open
6365397	1	7/14/2022	Open
6816609	2	12/6/2022	Open
3628580	3	9/23/2022	Open

S. Dixon



San Dieguito Union High School District  
Personnel Commission  
**Administrative Assistant IV**  
Eligibility List  
Open/Promo-Dual Certification

Effective Date: 6/6/2022

Expiration Date: 12/6/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
1144429	1	Promo
2579180	2	Promo
1115922	3	Promo
6796202	4	Open
2820362	5	Promo

S. Dixon

San Dieguito Union High School District  
 Personnel Commission  
**Administrative Assistant II**  
 Eligibility List - Merged  
 Open-Promotional

Effective Date: 4/12/2022

Updated Date 6/14/2022

	<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>	
Promotional	2579180	1	10/12/2022	
	3264849	2	10/12/2022	
	1219702	3	6/17/2022	10/12/2022
	2657960	4	6/17/2022	10/12/2022
	2791914	5	6/17/2022	10/12/2022
	6688851	6	6/17/2022	10/12/2022

Open

S. Dixon

<b>52 Current/pending vacancies in 20 different job classifications</b>						
<b>SITE</b>	<b>SLOT</b>	<b>Position</b>	<b>Hrs/Wk</b>	<b>Hrs/Day</b>	<b>FTE</b>	<b>STATUS</b>
SP ED	AI256	Accounting Technician	40	8	1.00	Pending approval
SP ED	AI237	Administrative Assistant II	40	8	1.00	Position under review
DNO	AA140	Custodian	40	8	1.00	Recruitment in progress
SDA	AA138	Custodian	40	8	1.00	Interviews scheduled
OCMS	AA347	Health Technician	30	6	0.75	HOLD
DO	AJ457	Human Resource Certificated Analyst	40	8	1.00	HOLD
OCMS	AM265	Instructional Assistant Bilingual	18.75	Varies	0.47	Interviews scheduled
EWMS	AF717	Instructional Assistant Special Education	19.05	3.9	0.49	Interviews scheduled
CVMS	AN498	Instructional Assistant Special Education	30	6	0.75	HOLD
DNO	AN740	Instructional Assistant Special Education	19.05	3.9	0.49	HOLD
LCC	AD187	Instructional Assistant Special Education	30	6	0.75	HOLD
COAST	AN656	Instructional/Personal Care Assistant	27.5	5.5	0.69	Recruitment in progress
OCMS	AJ217	Instructional/Personal Care Assistant	30	6	0.75	Recruitment in progress
SDA	AI265	Instructional/Personal Care Assistant	30	6	0.75	HOLD
COAST	AH436	Instructional/Personal Care Assistant	27.5	5.5	0.69	Recruitment in progress
FAC	Pending	Maintenance Supervisor	40	8	1.00	Requisition Pending Approval
PTMS	AK203	Nutrition Services Assisant II	19.5	3.9	0.49	Recruitment in progress
LCC	AA241	Nutrition Services Assisant I	12.5	2.5	0.31	Recruitment in progress
DGMS	AA223	Nutrition Services Assisant I	17.5	3.5	0.44	Recruitment in progress
DGMS	AI917	Nutrition Services Assisant I	12.5	2.5	0.31	Recruitment in progress
OCMS	AN328	Nutrition Services Assisant I	10	2	0.25	Recruitment in progress
SDA	AN339	Nutrition Services Assisant I	15	3	0.38	Recruitment in progress
OCMS	AF015	Nutrition Services Assisant I	15	3	0.38	Recruitment in progress
EWMS	AH628	Nutrition Services Assisant I	11.25	2.25	0.28	Recruitment in progress
CVMS	AA280	Nutrition Services Supervisor	35	7	0.88	Recruitment in progress
DO	AI276	Receptionist	40	8	1.00	Recruitment in progress
TRANS	AA531	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA494	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA507	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA510	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA515	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AF521	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AJ470	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA514	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AE711	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA516	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA525	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AJ471	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AE717	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA527	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA491	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA495	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA498	School Bus Driver	20	4	0.50	Recruitment in progress

<b>52 Current/pending vacancies in 20 different job classifications</b>						
<b>SITE</b>	<b>SLOT</b>	<b>Position</b>	<b>Hrs/Wk</b>	<b>Hrs/Day</b>	<b>FTE</b>	<b>STATUS</b>
TRANS	AA506	School Bus Driver	20	4	0.50	Recruitment in progress
TRANS	AA512	School Bus Driver	20	4	0.50	Recruitment in progress
M&O	AN827	School Plant Supervisor-Small School/Auxiliary Sites	40	8	1.00	Recruitment in progress
DNO	AA089	Secretary	40	8	1.00	Interviews scheduled
M&O	AN220	Skilled Maintenance Worker	40	8	1.00	Recruitment in progress
TPHS	AM890	Student Health Care Specialist	40	8	1.00	Recruitment in progress
TRANS	AA553	Vehicle Equipment Service Worker	40	8	1.00	Recruitment in progress
TRANS	AA554	Vehicle Equipment Service Worker	40	8	1.00	Recruitment in progress
LCC	AA479	Theater Tech	40	8	1.00	Recruitment in progress

## PERSONNEL LIST

### CLASSIFIED PERSONNEL

#### Employment

1. **Porup, Kirsten**, Health Technician, SR35, 75% FTE, Diegueno Middle School, effective 03/30/2022.
2. **Callin, Adrina**, Instructional/Personal Care Assistant – Special Education, SR37, 69% FTE, COAST Academy, effective 04/11/2022.
3. **Filley, Hannah**, Human Resources Certificated Analyst, SR52, 100% FTE, District Office, effective 4/11/2022.
4. **Borman, Robert**, HVAC Technician, SR49, 100% FTE, effective 04/18/2022.
5. **Malepati, Lakshmi**, Nutrition Services Assistant I, SR25, 31% FTE, Diegueno Middle School Café, effective 04/20/2022.
6. **Reyes, Kathleen**, Administrative Assistant II, SR40, 100% FTE, Canyon Crest Academy, effective 04/20/2022.

#### Change in Assignment

1. **Richards, Barbara**, Instructional Assistant - Special Education SR34, 81% FTE, La Costa Canyon High School, to Student Health Care Specialist, SR40, 100% FTE, Sunset High School, effective 04/11/2022.
2. **Cary, Shannon**, Secretary, SR36, 100% FTE, Pacific Trails Middle School, to Accounting Assistant-ASB, SR40, 100% FTE, Torrey Pines High School, effective 05/02/2022.
3. **Lara, Raul**, Vehicle Equipment Service Worker, SR41, 100% FTE, Transportation, to Lead Vehicle and Equipment Mechanic, SR52, 100% FTE, Transportation, effective 05/02/2022.
4. **Main, Laura**, Accounting Assistant-ASB, SR40, 100% FTE, Canyon Crest Academy to 100% Unpaid Leave of Absence, effective 04/28/2022.
5. **Pizana, Andrea**, Receptionist, SR32, 100% FTE, District Office, to Executive Assistant, Confidential SR1, 100% FTE, District Office, effective 05/17/2022.

#### Resignation

1. **Filley, Hannah**, Human Resources Certificated Analyst, SR52, 100% FTE, Human Resources, effective May 20, 2022.
2. **Fradue-Kopacz, Jatiana**, Instructional/Personal Care Assistant – Special Education, SR37, 69% FTE, COAST Academy, effective 04/22/2022.
3. **Peregoy, Caitlynn**, Instructional Assistant – Special Education (BI), SR36, 75% FTE, Oak Crest Middle School, effective 04/29/2022.
4. **Gevargazy, Piere**, Nutrition Services Assistant I, SR25, 25% FTE, Oak Crest Middle School Cafe, effective 04/13/2022.
5. **August, Laura**, Health Technician, SR35, 75% FTE, Oak Crest Middle School, resignation for the purpose of retirement, effective 06/03/2022.

## Coaches

### Canyon Crest Academy Walk-On

1. **Greenman, Trent**, Boy's Volleyball, Junior Varsity Head Coach, effective 04/01/2022
2. **Ha, Bryan**, Badminton, Varsity Assistant Coach, effective 04/11/2022

### Torrey Pines Walk-On

1. **Hartley, Donald**, Boy's Golf, Junior Varsity Assistant Coach, effective 01/27/2022
2. **Rokoszewski, Joseph**, Junior Varsity Head Coach, effective 02/11/2022
3. **Tudor, Kenyon**, Swim & Dive, Junior Varsity Assistant Coach, effective 04/04/2022
4. **Van Siclen, Devin**, Beach Volleyball, Junior Varsity Assistant Coach, effective 04/13/2022
5. **Van Langen, Anthony**, Boy's Lacrosse, Junior Varsity Assistant Coach, effective 03/30/2022
6. **Wilson, Kevin**, Track & Field, Junior Varsity Assistant Coach, effective 04/14/2022

### Classified Substitutes

1. **Artigasquix, Roser**, effective 04/04/2022
2. **Bridges, Aylin**, effective 04/06/2022
3. **Budikentjana, Budi**, effective 03/30/2022
4. **Caci, Gia**, effective 04/19/2022
5. **Chan, Ching**, effective 04/12/2022
6. **Chang, Hsiang**, effective 04/21/2022
7. **Chen, Estelle**, effective 04/21/2022
8. **Chen, Xi**, effective 04/26/2022
9. **Damineni, Hari**, effective 04/22/2022
10. **De Jesus, Vivian**, 04/01/2022
11. **Dietor-Hartley, Shannon**, 04/29/2022
12. **Fitoz, Ceren**, effective 04/29/2022
13. **Fromm, Elizabeth**, effective 04/29/2022
14. **Gao, Jingjin**, effective 04/21/2022
15. **Gao, Ming**, effective 04/29/2022
16. **Geissler, Jeffrey**, 04/14/2022
17. **Goswami, Jennifer**, 04/04/2022
18. **Gupta, Neelam**, effective 04/27/2022
19. **Han, Soomee**, effective 04/25/2022
20. **Hutchinson, Anastasia**, effective 04/22/2022
21. **Jo, Mekyung**, effective 04/25/2022
22. **Kang, Bo Kyung**, effective 03/30/2022
23. **Katriel, Lisa**, effective 04/15/2022
24. **Khanvilkar, Dipali**, effective 04/19/2022

25. **Larsson Kuster, Susanne**, effective 04/18/2022
26. **Lin, Jianying**, effective 04/20/2022
27. **Liu, Haitian**, effective 04/18/2022
28. **Liu, Yishu**, effective 04/18/2022
29. **Ma, Kelly**, effective 04/11/2022
30. **Mohan, Richa**, effective 04/25/2022
31. **Narayandas, Swapna**, 04/22/2022
32. **Pak, Samuel**, effective 04/12/2022
33. **Patoussias, Reggina**, effective 04/11/2022
34. **Sabat, Snehalata**, effective 04/06/2022
35. **Sathaliya, Maria**, effective 04/19/2022
36. **Schweitzer, Albina**, effective 04/14/2022
37. **Sherstneva, Tatiana**, effective 03/31/2022
38. **Singha, Netai**, effective 04/26/2022
39. **Struempfer, Laura**, effective 04/29/2022
40. **Tomlinson, Traci**, effective 04/13/2022
41. **Yang, Bin**, effective 04/06/2022
42. **Young, Kaya**, effective 03/28/2022
43. **Yu, Shuhuan**, effective 04/15/2022
44. **Zhao, Rui**, effective 04/29/2022
45. **Zhuang, Yuerong**, effective 04/15/2022
46. **Zimmerer, Yunuen**, effective 04/18/2022

#### **Artist in Residence**

1. **Ryan, Alayna**, Colorguard Coach, La Costa Canyon, effective 04/27/2022